

CSC Summary GC meeting minutes 20th August 2024

- **In attendance**

1. Rohan Paulus – President
2. Rohan Abayakoon – Vice President
3. Jeevantha Jayatilaka – General Secretary
4. Rajieve Fernando – Club Captain
5. Terrence Fernando – F&B Member
6. Roshi Jinasena – Entertainment member
7. Anura Fernando – Additional Finance member
8. Yogendran Subramaniam – House and Works Member

- **By invitation GMs report**

Roshan De Silva GM to cover his report

- Member feedback on food had a 97% approval rating based on official feedback
- President and VP said this was subjective as not all filled out the feedback form
- There was consensus that the food was not consistent to standards expected by the members . GM to implement an AQL system before food leaves the kitchen
- F&B member encouraged immediate feedback to him if any serious complaints were received .
- GM wanted a review on aging staff based on ability to perform
- GM to discuss with STC Prep to obtain car parking services for the season with club providing valet services

- **External Auditors**

- M/S Deloitte were not able to meet the AGM approved fee
- M/S Kreston MNS were appointed as External Auditors and additional finance member to get Audit committee concurrence

- **Procurement policy**

- Additional finance member tabled the new procurement policy
- Salient features included upto Rs 250,000 expense GM's approval with covering approval from HOF, between 250 K – 1 Million procurement committee approval headed by VP/ Finance member, 1 million to 3

million GC approval required . Above 3 million house approval as per the constitutional requirement.

- There was an oversight in setting up the procurement committee as resolved at the March 2024 AGM. However due process was followed with 3 quotations and due diligence overseen by the GC for projects undertaken between April and June 2024. PC is operative effective July 2024
- PC will be applicable only for Capex expenditure and essential maintenance in excess of Rs 3 million

- **Special BDO report inquiry (AGM resolution)**
- The 3 member committee set up to conduct this will meet on the 30th of August to commence the inquiry

- **Capex update**
- H&W member to send a report to the membership on completed projects with values and projects in progress or not commenced
- An essential roof replacement on administration and accounts building is required. Procurement committee to review the quotes and present for GC approval. Thereafter to present to Additional Trustees for approval since it will be over the Rs 3 million GC approval mandate.

- **Membership matters**
- Excess of Rs 33 million long overdue from members whose accounts have been blocked. Final payment cut off of 30th September extended to these members .
- Between January to March quarter – 330 resident members did not patronise the club
- Between April to June quarter – 515 resident members did not patronise the club
- A further 103 members had not spent the existing quarterly charge of Rs 3475 during the April to June period
- The GC to take in new members to compensate from the 250 plus applications pending

- **Financial performance**

- GC decided to present quarterly performance to membership
- January to March distributed
- April to June distributed
- Additional finance member together with HOF to compile a dashboard of fiscal indicators for GC and GMs reference
- Members club night incurred a loss of Rs 60,000 (mainly due to lack of sponsorship sort for the event)
- sub -committee set up to pursue sponsorship for seasonal events.

- **HR matters**

- VP/ Finance Member to undertake reviewing the clubs HR policy and formulate a comprehensive policy for the club
- A survey of staff to also be undertaken to capture staff welfare. Additional finance member to oversee
- A staff training program to be explored on completion of survey

- **SGM**

- The need to conduct a SGM was discussed primarily to present to the house the proposals to the changes in the constitution being overseen by Julius and Creasy. Tentative date mid October 2024
- If the proposals are adopted then J&C will proceed with the proposed changes towards adoption at a future General meeting

- **AOB**

- Entertainment member presented the upcoming planned event
 1. Bar takeover – special cocktail event
 2. Wine and Dine event – October
 3. Lighting of the Xmas tree with choir and entertainment – 6th December (members night)
 4. Sit down pre Xmas dinner – 13th December
 5. Kiddies Xmas party – 14th December
 6. Xmas eve dinner
 7. Xmas Lunch
 8. New years eve dance – bands in attendance FLOW and POP CULTURE